



PROSPECTIVE TENANT CREDIT APPLICATION

COMPANY NAME: _____ **Phone:** _____
Business Address: _____
City, State, Zip: _____
E-mail address: _____ **Years in Business:** _____ **Years at Current Location:** _____
Size of Current Premises: _____ **Current Rent:** _____ **Number of Employees:** _____
Present Landlord: _____ **Phone:** _____
Proposed Use of Premises: _____
Will any Hazardous Materials be Stored or used on the Premises? Yes No If yes, please attach list (i.e. MSDS sheets)

TYPE OF BUSINESS ORGANIZATION: (Complete A, B or C) [Please attach Financial Information noted below.]

A. SOLE PROPRIETORSHIP:

1. **Owner's Name:** _____ **Phone:** _____
Residence Address: _____ **Zip Code:** _____
Do you Own **or Rent** ? **For How Long?** _____
Social Security No: _____ **Driver's License No:** _____

B. PARTNERSHIP:

1. **Name:** _____ **Social Security No.:** _____
Residence Address: _____ **Phone:** _____
Driver's License No: _____

2. **Name:** _____ **Social Security No.:** _____
Residence Address: _____ **Phone:** _____
Driver's License No: _____

By signing below, you hereby declare that the representation of facts contained in the foregoing application are considered part of the lease and are true and correct. If any information herein contained is false, the lease made on strength of this application may, at the option of Landlord, be terminated at any time. *By signing below, you authorize the Landlord to verify the above statements including, but not limited to, business and individual credit information, now or any time during the lease term.*

Signature: _____ **Print Name:** _____ **Date:** _____
Signature: _____ **Print Name:** _____ **Date:** _____

C. CORPORATION: **Federal Tax ID:** _____ **Date Incorporated:** _____ **State of Incorp.:** _____
 Parent Corp.: _____ **Division/Subsidiary of:** _____

CORPORATE OFFICERS:

1. **Name:** _____ **Title:** _____
Residence Address: _____
Driver's License No: _____ **Phone:** _____

2. **Name:** _____ **Title:** _____
Residence Address: _____
Driver's License No: _____ **Phone:** _____

By signing below, you hereby declare that you have been given authority by the Corporation listed above to represent the facts contained in the foregoing application, and that these facts are considered part of the lease and are true and correct. If any information herein contained is false, the lease made on strength of this application may, at the option of Landlord, be terminated at any time. *By signing below, you authorize the Landlord to verify the above statements including, but not limited to, business credit information, now or any time during the lease term.*

Signature: _____ **Date:** _____
Print Name: _____ **Title:** _____

LEASE GUARANTOR: _____ Social Security No.: _____
Residence Address: _____

Driver's License No: _____ DOB: _____

LEASE GUARANTOR: _____ Social Security No.: _____
Residence Address: _____

Driver's License No: _____ DOB: _____

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Signature: _____ Print Name: _____ Date: _____
Signature: _____ Print Name: _____ Date: _____

BANK REFERENCES:

Checking: _____ Branch: _____ Account No.: _____
Savings: _____ Branch: _____ Account No.: _____

CREDIT REFERENCES:

Account No.

Phone

Contact

1. _____
2. _____
3. _____
4. _____

FINANCIAL INFORMATION:

ENTITIES:

- 2 Years of business financial statements, including balance sheet and income statements, prepared by and independent account.
- Authorization for entering into the transaction.

INDIVIDUALS:

- 2 Years of personal tax returns.
- A personal financial statement, prepared by an independent accountant.
- Verification of current assets – copies of investment accounts, banking references.